

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools
BHS/BMS Cafetorium

Regular Meeting
April 12, 2021

1. **ROLL CALL**

Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

Absent: None

2. **CALL TO ORDER** – Meeting was called to order at 5:30 PM

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

Mrs. Adkins and Mrs. Rutger recognized the Scholastic Challenge and Academic Challenge teams.

Mrs. Adkins presented an award to Rebecca Porter, LCJVS student for excellence in the Precision Machine Technology Program.

5. **REVIEW OF OPEN QUESTIONS**

6. **COMMENTS FROM THE PUBLIC**

None.

7. **APPROVAL OF THE AGENDA**

21-044 Mrs. DeLuca moved seconded by Mrs. Jensen that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

8. **TREASURER'S BUSINESS**

A. **REPORTS**

B. **BOARD MINUTES**

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- 21-045** Mrs. Miller moved, seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approves the minutes from the following agenda(s).

Regular Meeting – March 8, 2021

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

C. META SOLUTIONS MASTER AGREEMENT

- 21-046** Mrs. Lopez moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the attached agreement with META Solutions for core services as shown in Schedules I and II for 2021-2022 beginning July 1, 2021 and continuing until June 30, 2022.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

D. RESOLUTION ACCEPTING RATES

- 21-047** Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the attached resolution accepting the amounts and rates as determined by the Budget Commission and authorizing tax levies and certifying them to the county auditor.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

E. FINANCIAL STATEMENTS

- 21-048** Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

F. PRINTER/COPIER LEASE

- 21-049** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the attached printer/copier lease contract with MT Business Technologies/Com Doc.

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

9. **SUPERINTENDENT'S BUSINESS**

A. **REPORTS**

B. **PERSONNEL**

RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS

21-050 Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board honor the following employee(s) request:

- a. **Brad Barhorst**, resigning as BHS Head Girls Basketball coach for the 2021-22 school year.
- b. **Gina Eschke**, retiring as BHS School Counselor effective June 17, 2021.
- c. **Macy Fox**, resigning as BHS Assistant Cheer coach effective April 2, 2021 to accept another position in the district.
- d. **Steve Hadgis**, resigning as Part-Time Band Director at BIS, BMS and BHS at the conclusion of the 2020-21 school year.
- e. **Michelle Lewis**, resigning as Knollwood PBIS co-advisor for the 2021-22 school year.
- f. **Denise Lococo**, resigning as BIS Assistant Head Cook effective April 30, 2021 for the purpose of retirement.
- g. **Taylor Lowman**, resigning as Knollwood PBIS co-advisor for the 2021-22 school year.
- h. **Michelle Moreno**, resigning as Knollwood ESP effective April 12, 2021.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

ADMINISTRATIVE CONTRACT

21-051 Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education grant the following certified personnel a two-year (2) Administrative Contract as per the Master Agreement commencing at the start of the 2021-22 school year.

- a. **Chris Frank**, BMS Principal, M+10, Step 4, effective August 1, 2021.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller
No: None.
Motion Carried: 5-0

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CERTIFIED

21-052 Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the following certified personnel at the appropriate salary schedule rate as per the Master Agreement and contingent upon successful completion of all certification and payroll requirements.

- a. **Travis Baldwin**, 7-9 School Counselor, M, Step 1, effective August 20, 2021.
- b. **Kelsey Bilak**, 10-12 School Counselor, M, Step 1, effective August 20, 2021.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

CERTIFIED CONTRACT RENEWAL

21-053 Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **1 YEAR LIMITED CONTRACT** at the appropriate salary schedule rate as per the Master Agreement effective at the commencement of the 2021-22 school year.

- a. **Kara Hodge** - Speech/Language Pathologist (PT .5)

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

21-054 Mrs. Lopez moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education award the following certified personnel a **2 YEAR LIMITED CONTRACT** at the appropriate salary schedule rate as per the Master Agreement effective at the commencement of the 2021-22 school year.

- a. **Kady Hlad** -School Psychologist (FT + 12 extended days)

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

CLASSIFIED

21-055 Mrs. Jensen moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the following classified personnel at the appropriate salary schedule rate as per the Negotiated Agreement and contingent upon the successful completion of all payroll requirements.

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- a. **Megan Cwalinski**, Forestlawn ELC SSP/Monitor, 1.5 hrs./day, Step 1, 175 days + contracted holidays (pro-rated) effective April 13, 2021.
- b. **Grace Giusti**, Forestlawn ELC SSP/Monitor, 1.5 hrs./day, Step 1, 175 days + contracted holidays (pro-rated) effective April 13, 2021.
- c. **Jeremy Smith**, BIS Custodian, 8 hrs./day, Step 1, 260 days + contracted holidays (pro-rated) effective April 13, 2021.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

SUPPLEMENTAL

- 21-056** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education award a Supplemental Contract at the appropriate salary schedule rate as per the Master Agreement to the following personnel contingent upon successful completion of all payroll requirements and current certifications.

- a. **Macy Fox**, BHS Head Cheerleading Coach, Class II, Step 1.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

C. OTHER

- 21-057** Mrs. Jensen moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education enter a contract for school age students age 6 through 21 with the **LORAIN COUNTY BOARD OF DEVELOPMENTAL DISABILITIES – MURRAY RIDGE CENTER** for services for the 2021-22 school year as per the attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 21-058** Mrs. Lopez moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve the attached **BROOKSIDE HIGH SCHOOL PROPOSAL FOR SUMMER PLATO**, at no cost to the district, for the period of June 14-July 9, 2021.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

- 21-059** Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the **GRIFFITH PAVING, INC.** contract for the purpose of resurfacing the remainder of Sevits Stadium parking lot as per the attached.

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Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

10. STANDING COMMITTEE REPORT

1. Joint Vocational School – Sandy Jensen
Meeting on Thursday.
Mrs. Adkins was thanked for regularly spotlighting the JVS students.
2. Athletic Counsel – Lisa Miller
Spring sports have begun.
Girls' track did well although a small team.
Softball and baseball won double headers on Saturday.
3. Legislative Liaison – Amy DeLuca
Vaccines now being offered to 16- and 17-year-olds.
Report card and testing window legislation was discussed.
There may be a potential increase from \$ 250 to \$1000 for allowable teacher supply tax deductions.
4. Endowment Fund – Pat Czech
Scholarships will be awarded soon.
5. S.A.L.T. – Sheila Lopez
6. Finance Committee – Sheila Lopez
A vehicle replacement plan is in place.
The Finance Committee spoke about fundraising and PBIS funding. Other topics were the copier contract and textbook needs.

11. EXECUTIVE SESSION

21-060

Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

TIME: 6:21 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

A. To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) ☐ Appointment;
- 2) ☐ Employment;
- 3) ☐ Dismissal;
- 4) ☐ Discipline;

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- 5) _____ Promotion;
- 6) _____ Demotion;
- 7) _____ Compensation;

- A. _____ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)

- B. _____ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding, if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.

- C. _____ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.

- D. X Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.

- E. _____ Matters required to be kept confidential by federal law or regulations or state statutes.

- F. _____ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

21-061 Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education reconvene from executive session by consent at: 7:39 PM.

12. ADJOURNMENT

21-062 Mrs. DeLuca moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education adjourns.

Time: 7:40 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0


Michael T. Barnhart, Treasurer


Mrs. Pat Czech, President

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The next meeting will be on April 26, 2021 at 5:30 PM in the BHS/BMS Media Center.